#### **EASTERN JACKSON COUNTY AREA**

# Workforce development Board

#### **BOARD OF DIRECTOR'S MEETING**

Friday, July 16, 2021 (12:00 – 1:30 pm)

Location: Via ZOOM

#### **AGENDA**

III. IV.	FINANCIAL REPORT – Tirhas Kidane, FEC-VP/CFO  Financial Report (July 1, 20201 - May 31, 2021) – Action Approval  Budget Presentation FY 2021/2022  PERFORMANCE REPORT Richard Salazar, Sr. Career Center Director  Performance Report Card	
	FINANCIAL REPORT – Tirhas Kidane, FEC-VP/CFO - Financial Report (July 1, 20201 - May 31, 2021) – Action Approval	Tab 2
II.	APPROVAL OF MINUTES 4/16/21	Tab 2
	CALL TO ORDER  Doug Goodwin, Chairperson of the Board  Introduction of New Board Members  Board Orientation – Conversation	Tab 1

## INTRODUCTION OF NEW BOARD MEMBERS



#### Local Workforce Development Board New Member Certification and Biennial Board Recertification Form

Name of Local Workforce Development Board: <u>EASTERN JACKSON COUNTY REGION</u> (2021 – 2023)

(Attach additional copies of this page, as needed, to list additional board members. For a board recertification submission, report <u>all</u> current board members (including ex officio non-voting members) not just the members added since the last reporting.)

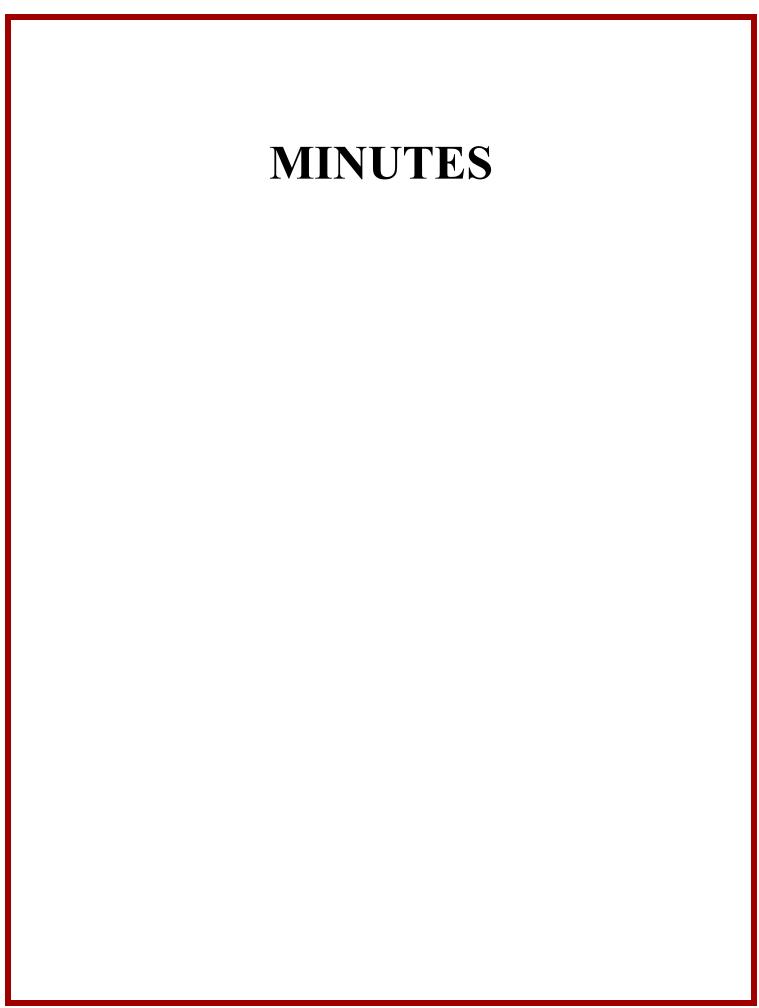
Appointee's name & title*	Membership category†	Nominating organization	Appointee's company or organization, mailing address, phone #, fax #, and email address	Membership
Doug Goodwin, <i>Chair</i> Chief Financial Officer	Business	Independence Council for Economic Development	TWC Investment LLC 16200 E US 24 HWY Independence, MO 64056 Email: dougg64015@aol.com	
Kim Curtis Executive Director	Business	Grandview Chamber of Commerce	Grandview Chamber of Commerce 12500 South 71 Hwy, Suite 100 Grandview, MO 64030 816-761-6505 Email: ksc@grandview.org	
Clarissa Murray HR Business Partner	Business	Blue Springs Chamber of Commerce	Fike Corporation 704 SW 110 <sup>th</sup> Street Blue Springs, MO 64015 816-229-3405 Email: Clarissa.Murray@Fike.com	
Janis Reed CEO/President	Business	Blue Springs Chamber of Commerce	REKO Direct 901 SE Sunnyside School Rd. Blue Springs, MO 64013 816-220-2626	

Appointee's name & title*	Membership category†	Nominating organization	Appointee's company or organization, mailing address, phone #, fax #, and email address	Membership
Lara Vermillion, IOM President	Business	Blue Springs Chamber of Commerce	Blue Springs Chamber of Commerce 1000 W. Main Street Blue Springs, MO 64015 816-229-8558 Email: Lvermillion@bluespringschamber.com	
Laurie Johnson VP Human Resources	Business	Lee's Summit Economic Development Council	John Knox Village 400 NW Murray Road Lee's Summit, MO 64081 816-251-8000 Email: Ljohnson@jkv.org	
Brett Wyatt Owner	Business	Lee's Summit Economic Development Council	Brett Wyatt Insurance Agency 200 NW Oldham Road Lee's Summit, MO 64081 816-607-7079 Email: brettwyattinsurance@gmail.com	
Jennifer DeSchepper Human Resource Manager	Business	Grandview Chamber of Commerce (County Executive for Jackson County)	Cartwright Company 11901 Cartwright Ave. Grandview, MO 64030 816-442-6201 Email: jdeschepperl@cartwrightcos.com	
Gloria Peters Administrator	Business	Independence Council for Economic Development	Oak Grove Nursing and Rehab 2108 S. Mitchell Oak Grove, MO 64075 816-690-4118 Email: oakgroveadmin@socket.net	

Appointee's name & title*	Membership category†	Nominating organization	Appointee's company or organization, mailing address, phone #, fax #, and email address	Membership
Molly Weaver	Business		Children's Mercy Hospital	
Director of Talent Acquisition		Economic Development	2401 Gillham Road	
			Kansas City, MO 64108	
			816-302-0128	
			<u>mweaver@cmh.edu</u>	
Jodi Krantz	Business	Independence	Independence Economic Development	
Vice President		Economic	Corporation	
		Development	210 N. Truman Rd.	
			Independence, MO 64050, US	New Member
			Office: 816-463-3512 Mobile: 816-820-2112	
			Email: jkrantz@inedc.biz	
Dee Shaffer	Business		The Groves	
Administrator/CEO			1515 W. White	
			Oak Street	
			Independence, MO 64050	New Member
			816-254-3500, Ext. 44	
			Email: dshaffer@thegroves.com	
Brett Kyle	Business		ACI Services	
Vice President			1931 SW US Highway 40	
			Independence, MO 64055	New Member
			816-224-0544	New Member
			Email: <u>bkyle@aciservicesinc.com</u>	
Alise Martiny	Organized Labor	Greater Kansas City	Greater KC Building and Construction Trades	
Business Manager		AFL-CIO	Council	
_			400 S. Main	
			Independence, MO 64050	
			816-836-8485	
			Email: amartiny@buildersassociation.com	
Dan Heizman	Organized	Greater Kansas City	IAFF Local 42	
Political Director	Labor	AFL-CIO	6320 Manchester Ave Suite 42A	
			Kansas City, Missouri, 64133	New Member
			Phone: 816.358.4222	
			E-mail: dheizman@iaff42.org	

Appointee's name & title*	Membership category†	Nominating organization	Appointee's company or organization, mailing address, phone #, fax #, and email address	Membership
Shon Lee Training Director	Organized Labor	Greater Kansas City AFL-CIO	IBEW Local 124-JATC 303E. 103rd Terrace Kansas City, MO 64114 Phone: 816.942.3242 E-mail: slee@kcjatc124.org	New Member
Jeff Hayes President	Organized Labor	Greater Kansas City AFL-CIO	CWA Local 6360 3675 S. Noland Road Suite201 Independence State: Missouri Zip: 64055 Phone: 816.561.6360 E-mail: jeff@cwa6360.org	New Member
Jay Lind Financial Secretary/Treasurer	Organized Labor	Greater Kansas City AFL-CIO	Sheet Metal Workers Local 2 2902 Blue Ridge Blvd Kansas City, MO 64129 Phone: 816.836.6525 E-mail: jay@sheetmetal2.org	New Member
Dr. Tom Meyer President of Metropolitan Community College – Blue River	Higher Education	Metropolitan Community Colleges	Metropolitan Community College- Blue River 20301 East 78 Highway Independence, MO 64057 Phone: 816-604-6542 Email: Thomas.Meyer@mcckc.edu	New Member
Dr. Dana Downs-Kuritz Adult Education Director	Adult Education & Literacy (AEL)	Missouri Department of Secondary & Elementary Education	Independence Adult Basic Education 201 N. Forest Independence, MO 64050 816-521-5507 Email: dana kuritz@isdschools.org	New Member
Allyssa Johnson Policy Director	Wagner Peyser Act (OWD)	Office of Workforce Development	PO Box 1087 Jefferson, MO 65102 573-526-8242 or Cell: 573-508-8635 Email: <u>Allyssa.johnson@dhewd.mo.gov</u>	New Member

Appointee's name & title*	Membership category†	Nominating organization	Appointee's company or organization, mailing address, phone #, fax #, and email address	Membership
Nancy Milgrim District Supervisor	Vocational Rehab/ Labor/ Workforce (Dual Hat)		Kansas City East District Division of Vocational Rehabilitation 243 NW Executive Way Lee's Summit, MO 64063 816-251-0613 Email: nancy.milgriml@vr.dese.mo.gov	
Jacinda Rainey Manager, MWA Program Development Specialist	TANF	l	Missouri Department of Social Services 615 East 13th Street Kansas City, MO 64106 816-889-2751 Email: Jacinda.l.Rainey@dss.mo.gov	
Kathy Watts General Manager	Community Based Organization	Full Employment Council	Fairmount Community Center 217 S Cedar Independence, MO 64053 Phone: 816-254-8334 Email: <u>kwatss@nwckc.mo.org</u>	New Member



#### **MINUTES**

#### **Eastern Jackson County Workforce Development Board**

Board of Director's Meeting April 16, 2021 12:00 pm via **Zoom** 

Members Present FEC Staff Guest

Doug GoodwinTirhas KidanePaul RodriguezClyde McQueenRichard SalazarDana Downs-KuritzLara VermillionSamantha KilgoreCaleb Clifford

Brett Wyatt April Law
Molly Weaver Franciena King
Nancy Milgrin Andrea Robins
JaCinda Rainey Scott Gordon
Clarissa Murray Deborah Napoli
Jennifer Deshepper Rohina Behrmann

Janis Reed
Laurie Johnson

Tom Lay Kim Curtis

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#### Call to Order

Doug Goodwin, Chairman of the Eastern Jackson County Workforce Development Board called the meeting to order.

#### <u>Minutes</u>

Mr. Goodwin asked for a motion to approve the minutes of the January 15, 2021 meeting. The minutes were unanimously approved as written.

#### Final Audit Report Year- End June 30, 2021

Tirhas Kidane presented the Final Audit Report by Rubin Brown, LLC and she introduced Paul Rodriguez of Rubin Brown, LLC who conducted the presentation.

Mr. Rodriguez thanked everyone at FEC, he stated that he appreciated what FEC is doing for the community, and he said it is always a pleasure to work with the FEC Team. Mr. Rodriguez reported that Rubin Brown, LLC is pleased to say they have issued an unmodified opinion on both the financial statements and compliance requirements. He further stated that the plan, scope, and timing was consistent with what was communicated in the engagement letter and the report was completed in February earlier than typical and that there were two new accounting standards implemented, both related to revenue, and these two new standards had no material impact on the financial statements.

There was one adjustment related to accrued payroll that was corrected by Rubin Brown, LLC and subsequently by FEC related to a year-end closing entry booked once a year for audit purposes. It was a

timing error when the entry was reversed. Ms. Kidane explained that it was a year-end accrual that was based on an estimate. It should have hit June 30<sup>th</sup> but it hit July 1<sup>st</sup> and because of that, the financial report that comes out at the year-end was over-stated. Ms. Kidane stated that to prevent this error from occurring again, we have revised our year-end closing procedure to make sure we catch any errors. Mr. Rodriguez stated that there was no impact on the net assets and no income was effected. The finding is included in the single audit presentation, which is attached to the financial statements, however, it is not a compliance issue. Mr. Rodriguez reported on the Leases; he stated that this is a new standard that keeps getting pushed which may "gross-up" your balance sheet so any operating lease you may have, i.e., copier, printer, or building lease, it will show up on your balance sheet both as an asset and liability, versus just a footnote.

Mr. Goodwin stated hats off to the Audit Team and FEC staff.

Mr. Goodwin made a motion to approve the Audit Report. The Audit Report was unanimously approved as presented.

#### Financial Report

Ms. Kidane presented the financial report starting with the East Jackson Region Formula Funds as of February 28, 2021. The Adult program is at 53% of the total \$499,092 budget and the Dislocated Workers Program is at 61% of the total \$475,227 budget. The Youth Programs have two allocations; PY19 at 85% and PY20 is at 32%. The Cares Fund grant was in the first quarter and it had a high priority; it was used to support and train our clients. In the first-quarter we only received 10% of the budget, so most of our activity began in the second quarter and we anticipate that we will meet the expenditure rate requirements set by the state. Of the youth budget, 20% had to be used for work experience and due to the COVID pandemic, it was difficult to do any work experience activities last year.

Ms. Kidane also reported on the Discretionary Funds she stated that the Adult Programs were on track. She shared that Tech Hire is a five-year program that will end June 30, 2021. The budget was \$425,000 and we used 86% of that budget. The America's Promise grant, another major program which was a three-year program ending in June, and we have used 97% of that budget. The Youth Job League Program from the Department of Social Services has some challenges with placing youth and she further reported on the Summary of Expenditure Report.

The FEC Operations budget is at 53% and we used \$874,499 of the \$1,649,574 total budget and 33% of the Program/Training /Suppliers & Trainees budget. The detailed report shows some budgets we have not utilized yet and the Capital Outlay funds were set aside for upgrades to our IT infrastructure and phone systems. We are in the process of reviewing RFPs, so this money is not obligated yet and the travel and supplies funds have not been utilized yet due to the COVID pandemic.

Mr. Goodwin commented that FEC will come into a "soft landing" by the end of the fiscal year. He stated that the youth budget may continue to struggle because of the work experience requirements but may be offset by the adult budgets.

Mr. Goodwin made a motion to approve Financial Report. The Financial Report was unanimously approved as presented.

#### Performance Report

Richard Salazar presented the Workforce Statewide Performance Report Card for PY20, July 1, 2020 - June 30, 2021. Mr. Salazar explained that the performance standards were negotiated at the beginning of the program year with the state. It was required to be entered for two years and negotiated with the Department of Labor initially, and they it came back to each region and we were able to negotiate with the state. We had to document our reasoning for countering the measures they were put on EJAC and in terms of the 12 measures, we should be in the green. He further stated that because these are new performance standards, we are doing great.

Mr. McQueen asked Mr. Salazar to explain what the retention is based on because this is what distinguishes the public workforce from so many other programs. Mr. Salazar shared that retention means that people have a job after training. After they exit, the client does a soft exit after 90 days. The only way we do a hard exit is if they pass away, go to prison, go into the military, or have a major health condition that would keep them from participating for 90 days. The state can monitor this through U.I. records, but primarily, staff is doing a monthly follow-up with these clients to ensure they are employed.

Mr. McQueen said that this program is the only one that evaluates individuals a year out of the program. Most other employment programs are independently verified by U.I. numbers. We are following up with people one to two years after they exit the program and of this is independently third-party verified. Mr. McQueen wanted to be clear of the distinction between the FEC Workforce Program and other employment programs. Mr. McQueen credits Mr. Salazar and his team while having one of the smallest staff, it is a credit to their innovations in how they track retention in their area. Mr. McQueen further reiterated what a valuable team we have in Eastern Jackson County further stating it is a valuable premier team in the region and they are much appreciated and Mr. Goodwin strongly agreed.

#### President's Report

Mr. McQueen thanked the Division of Family Services for the Skillup Program Grant, which focuses on SNAP/Food Stamp recipients. Jacinda Rainey stated that we have approximately 80,000 food stamp recipients in our region; the program focuses on helping a recipient or family member (s) to "skill-up" into occupations that they are presently working in. There was a gap in funds and within 24-hours the Division of Family Services accommodated our request for resources to continue this effort and in addition the Division of Family Services offers a program called Job League, which offers an opportunity to intern with an employer year around. Mr. McQueen also referred to page 19 that displayed the Skill Foundation/Education Career Development Continuum that highlights when the public workforce systems begin to engage with high school students, primarily with students who have dropped out of high school or are at-risk youth or youth that have unique needs.

He further shared that the airport project will build four new data centers 2-3 miles from the airport. These data centers will be a ten-year construction project, over \$4.5 billion using the same workforce that built the airport. In addition, over 400 IT positions will be created, averaging incomes of \$80,000 a year, once the data centers are completed. Mr. McQueen stated that providing early morning and late evening childcare helped with the success of the airport project making it easy for trainees to participate by also providing affordable transportation and he stated that this will be a game changer.

He referred to page 22 which shows the outline created from a study by George Washington University (a third-party independent evaluator). He stated that in Missouri, 51% of jobs require a degree but 49%

do not. Mr. McQueen is also working with the Transit Authority to create a "Heat Map" to plot routes with employers, workers, and childcare facilities to be more accessible to job seekers.

Mr. McQueen discussed the American Survivability Plan and what it means to our region. Kansas City is slated to receive \$200 million, Jackson County \$134 million, Independence \$20-30 million. Our region will have close to a half-billion dollars in recovery money and we hope to share the concept of an Eco System and develop an infrastructure that will enable us to create a system of engagement and workforce development to put people to work and keep them working 12 quarters down the line. A ten-year healthcare study that we have done will be published in the next 2-3 months will show the incumbent workers training does work, non-semester based training does work, earn while you learn does lead to job retention.

Mr. Goodman asked Samantha Kilgore to give an overview of the FEC Course Catalog brochure. She highlighted the offerings, which displayed how much this compares to what a college course catalog would look like. Ms. Kilgore shared that this was sent in an email blast to 3,500 people and there were approximately 60 inquires the first day from the disbursement of the brochure. Mr. Goodman encouraged interaction with job seekers and employers using the brochure as a tool to be more interactive with our potential clients and employers looking for potential employees.

Mr. Goodman asked all of the individual attendees to highlight their agency's activities and events. He also suggested that the Board conduct a survey to see if they continue meeting via Zoom or return to inperson Board meetings.

Mr. Goodman made a motion to approve the President's Report. The President's Report was approved unanimously as presented.

#### Adjournment

There being no further business, the meeting adjourned at 1:15 pm.

# FINANCIAL REPORT For the Period Ending May 31, 2021

#### **East Jackson Workforce Development Region**

FY: July 1, 2020 - June 30, 2021

As of May 31, 2021

	Contract Period		Period		Budget	Expenditures		%	Balance
FORMULA WIOA FUNDS									
Economically Disadvantaged Adult Program	7/1/2020	-	6/30/2021		499,093		487,356	98%	11,737
Dislocated Workers Program	7/1/2020	-	6/30/2021		477,455		461,044	97%	16,411
Subtotal Adult Programs				\$	976,548	\$	948,400	97%	\$ 28,148
Youth Programs							,		,
WIOA Youth PY 19	4/1/2019	_	6/30/2021		518,036		404,523	78%	113,513
WIOA Youth PY 20	4/1/2020	_	6/30/2022		444,187		197,853	45%	246,334
Subtotal Youth Programs				\$	962,223	\$	602,376	63%	\$ 359,847
Subtotal Formula Programs				\$	1,938,771	\$	1,550,776	80%	\$ 387,995
DISCRETIONARY FUNDS									
Adult Programs									
Tech Hire Initiative	6/15/2016	_	6/30/2021		425,000		363,816	86%	61,184
* DSS-Health Professions Opportunity FY20	9/30/2019	-	9/30/2020		165,000		160,038	97%	4,962
** DSS-Health Professions Opportunity FY21	10/1/2020	-	9/30/2021		165,000		124,636	76%	40,364
America Promise Grant	1/1/2017	-	12/31/2020		120,000		115,089	96%	4,911
* Missouri Work Assistance- FY20	9/30/2019	-	9/30/2020		300,000		69,498	23%	230,502
** Missouri Work Assistance- FY21	10/1/2020	-	9/30/2021		300,000		110,793	37%	189,207
WIOA Supplemental	6/1/2019	-	1/31/2021		93,825		93,825	100%	-
Dislocated ITA Pool	7/1/2019	-	12/31/2020		75,000		56,721	<b>76%</b>	18,279
Equal Employment Opportunities Officers PY20	7/1/2019	-	6/30/2021		50,000		50,000	100%	-
Show Me Hero -East Jackson Region	12/1/2019	-	12/31/2020		30,000		-	0%	30,000
* DSS-Skillup East Jackson Region FY20	12/1/2019	-	9/30/2020		181,529		80,554	44%	100,975
** DSS-Skillup East Jackson Region FY21	12/1/2020	-	6/30/2021		148,500		107,447	<b>72%</b>	41,053
* CARES Fund -EJ	7/1/2020	-	10/31/2020		458,000		135,429	30%	322,571
COVID Humantaring Grant -EJ	7/1/2020	-	6/30/2022		120,082		10,997	9%	109,085
CARES Emergency Supplies Reimbu	3/1/2020	-	12/31/2020		25,000		8,372	33%	16,628
Subtotal Discretionary Adult Programs				\$	2,656,936	\$	1,487,216	56%	\$ 1,169,720
Youth Programs									
* DSS-Job League East Jackson FY20	12/1/2019	-	7/31/2020		117,719		61,677	52%	56,043
** DSS-Job League East Jackson FY21	12/1/2020	_	6/30/2021		149,456		18,752	13%	130,704
Subtotal Youth Discretionary Youth Programs	12, 1, 2020		5,00,2021	\$	267,176	\$	80,429	30%	\$ 186,747
Other									
One Stop Cost Sharing/METP	7/1/2020	-	6/30/2021		15,000		13,767	92%	1,233
Subtotal Other Programs				\$	15,000	\$	13,767	92%	\$ 1,233
Total - East Jackson F	unds			\$	4,877,882	\$	3,132,187	64%	\$ 1,745,695
				_					

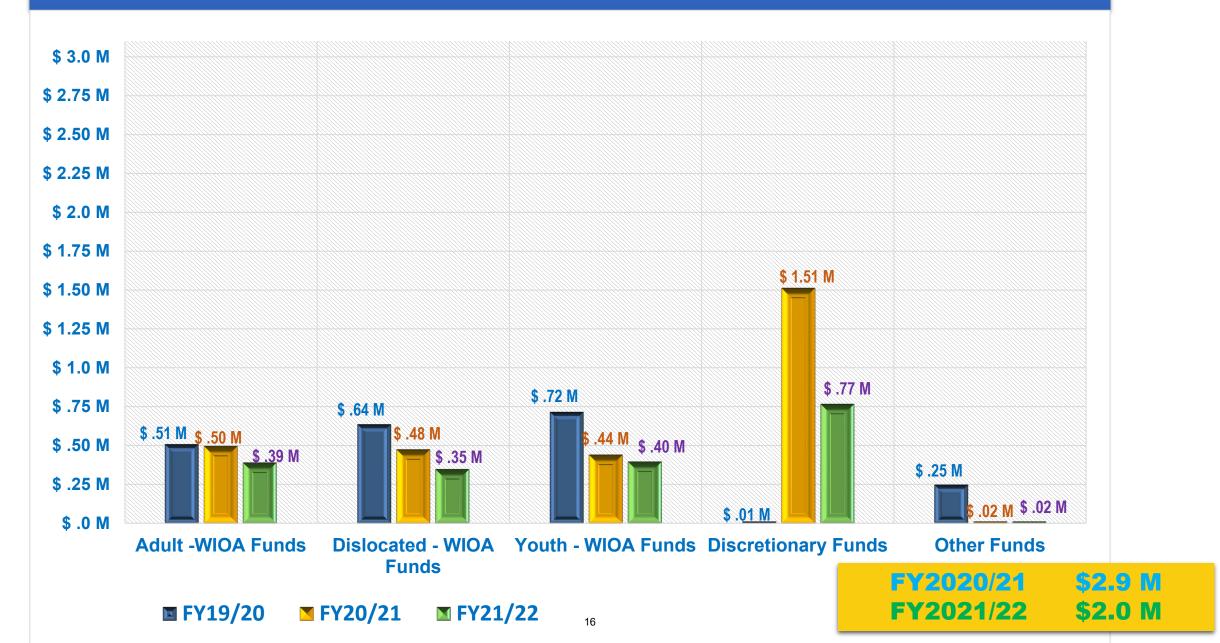
# East Jackson WDB Region FULL EMPLOYMENT COUNCIL INC. EXPENDITURE REPORT

For the Period July 1, 2020 - May 31, 2021

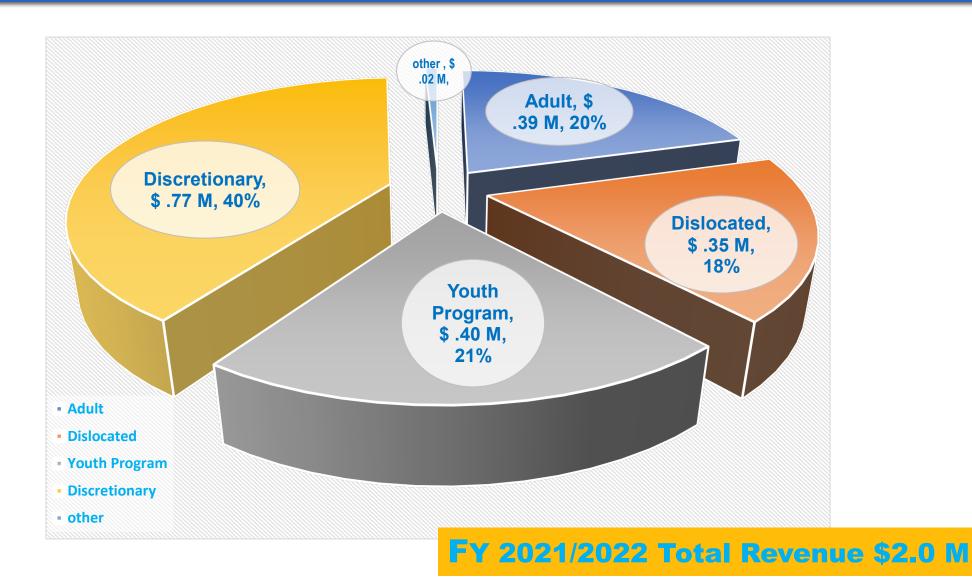
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	BUDGET	EXPENDITURE	Y-T-D	% OF BUDGET
	FY- 2021	March 1, - May 31, '21	EXPENDITURE	EXPENDED
Staff Cost				
Salaries	837,001	192,824	711,615	85%
Fringe Benefits	251,100	35,633	174,607	70%
SUB-TOTAL	\$ 1,088,101	228,457	886,222	81%
<b>Facility</b>				
Building Rental & Maintenace *	153,606	29,995	110,653	72%
Security Services	45,000	13,881	40,488	90%
Capital Outlay-	30,000	-	-	0%
Equip. Maintenance/Lease	10,500	1,372	4,145	39%
Moving Expenses	5,000	-	-	0%
SUB-TOTAL	244,106	45,248	155,286	64%
<b>Supplies/Community Outreach</b>				
Postage/Printing	10,040	1,289	3,506	35%
Supplies*	30,000	1,813	4,556	15%
Telephone	25,000	4,729	12,833	51%
Advertising	10,500	3,474	6,564	63%
Membership/Publication	12,500	582	10,782	86%
* Community Outreach/PR	12,500	1,292	5,310	42%
SUB-TOTAL	100,540	13,179	43,551	43%
Travel/Training & Development		,		
Travel - Local	12,000	73	270	2%
Travel - Out of Town	7,500	-	-	0%
Staff Training	5,500	-	-	0%
SUB-TOTAL	25,000	73	270	1%
<b>Professional Services</b>		-		
Attorney	20,000	2,279	6,988	35%
Professional Services	7,500	3,075	3,300	44%
Board Support Services/Monitoring	21,000	-	-	0%
Payroll Services	20,000	4,225	12,500	63%
Audit	25,000	19,034	19,324	77%
M I S/Technology	65,650	32,418	66,123	101%
SUB-TOTAL	159,150	61,032	108,236	68%
Other	-	*		
Insurance	27,677	2,538	31,463	114%
Meeting/Miscellaneous	5,000	-	-	0%
SUB-TOTAL	32,677	2,538	31,463	96%
TOTAL FEC OPERATIONS	\$ 1,649,574	350,527	1,225,028	74%

	BUDGET FY- 2021	EXPENDITURE March 1, - May 31, '21	Y-T-D EXPENDITURE	% OF BUDGET EXPENDED
PROGRAM PAYMENTS- Training Suppliers & Trainees'				
Participants Payments	355,000	17,121	50,288.07	14%
Training Service Payments*	898,478	336,830	725,069	81%
Transportation Payments	15,000	1,100	1,725	12%
SUB-TOTAL	\$ 1,268,478	355,051	777,082	61%
CORPORATION GRAND TOTAL	\$ 2,918,052	\$ 705,578	\$ 2,002,110	69%

# East Jackson Workforce Development Region Three Years Revenue Analysis



# East Jackson Workforce Development Region Revenue Allocation FY2022



#### East Jackson Work force Development Region Revenue Budget Analysis July 1, 2021 to June 30, 2022

п*	Funds		BUDGET 2020/2021		BUDGET 021/2022		Difference	Variance
AI	DULT PROGRAM							
F	ormula Funds							
	Economically Disadvantaged Adult	\$	431,758	\$	392,817	\$	(38,941.00)	-10%
	Carry Over Fund- Adult		67,335		-		(67,335)	
	Dislocated Workers Program		407,456		349,723		(57,733)	-17%
	Carry Over Fund- Dislocated		69,999		-		(69,999)	
	Subtotal Formula Adult	\$	976,548	\$	742,540	\$	(234,008)	-32%
D	iscretionary Grants							
	Tech- Hire Initiative (\$5 million for 5 Years	\$	93,200	\$	-	\$	(93,200.00)	-100%
	DSS-Health Professions Opportun		150,000		35,000		(115,000)	-77%
	Missouri Work Assistance		300,000		300,000		0	0%
	Dislocated Workers ITA Pool		75,000		40,000		(35,000)	-47%
	Equal Employment Opportunities (		25,000		25,000		0	0%
	Cares Emergency Supplies		19,900		0		(19,900)	0%
	Covid Humantaring Grant		50,000		70,082		20,082	-100%
	Cares Fund		458,000		0		(458,000)	0%
	Show Me Hero East Jackson Region		30,000		-		(30,000)	-100%
	DSS-Skillup East Jackson Region		163,500		148,500		(15,000)	-9%
	Subtotal Adult Discretionary	\$	1,364,600	\$	618,582	\$	(746,018)	-121%
	Subtotal Adult	\$	2,341,148	\$ :	1,361,122	\$	(980,026)	-72%
Y	DUTH PROGRAMS							
_F	ormula Funds							
	WIOA Youth Program		444,187		398,583		(45,604)	-10%
	Carry Over Fund- Dislocated				157,000		157,000	
	Subtotal	\$	444,187	\$	555,583	\$	111,396	20%
D	iscretionary Grants							
	DSS-Job League - KCV		149,456		149,456		-	0%
						,		
	Subtotal Discretionary Youth	\$	149,456	\$	149,456	\$	-	0%
	Subtotal Youth Programs	\$	593,643	\$	705,039	\$	111,396	16%
OT	HER PROGRAMS				4			
	One Stop Cost Sharing		15,000	\$	15,000		0	0%
	Subtotal Other Programs		15,000		15,000		0	0%
_		_	0.040.704		0.004.404		(000,000)	400/
Т	Funds -East Jackson Region	\$	2,949,791	\$ :	2,081,161	\$	(868,630)	-42%

East Jackson Region
Proposed Expenditure Budget
For Fiscal Year 2021/2022

	F۱	<b>/- 2021</b>			F	Y- 2022	Variance	
	В	UDGET	jected YTD - tual June 30, 2021	%age of budget	E	BUDGET	Budget 2022/21	%age
Staff Cost								
Salaries	\$	837,001	\$ 776,308	93%	\$	677,971	(159,030)	-19%
Fringe Benefits	\$	251,100	190,480	76%	\$	205,434	(45,666)	-18%
		1,088,101	966,788	89%		883,405	(204,696)	-19%
Facility								
Building Rental & Maintenance	\$	153,606	\$ 120,713	79%	\$	125,000	(28,606)	-19%
Security Services	\$	45,000	44,168	98%	\$	45,000	(9,200)	-20%
Capital Outlay	\$	30,000	-	0%	\$	35,000	5,000	17%
Equip. Rental/Maintenance	\$	10,500	4,522	43%	\$	6,500	(6,500)	-62%
Moving Expenses	\$	5,000	-	0%	\$	3,750	(1,250)	-25%
· <del></del>		244,106	169,403	69%		215,250	(40,556)	-17%
<u>Supplies</u>								
Postage/Printing	\$	10,040	\$ 3,824	38%	\$	8,095	(1,945)	-19%
Supplies	\$	30,000	\$ 4,970	17%	\$	18,000	(12,000)	-40%
Telephone	\$	25,000	\$ 14,000	56%	\$	15,000	(10,000)	-40%
Advertising	\$	10,500	\$ 7,161	68%	\$	7,500	(3,000)	-29%
Membership/Publication	\$	12,500	\$ 11,762	94%	\$	12,000	(500)	-4%
Community Outreach	\$	12,500	\$ 5,793	46%	\$	7,500	(5,000)	-40%
<del></del>		100,540	47,510	47%		68,095	(32,445)	-32%
Travel & Training								
Travel - Local	\$	12,000	\$ 38,954	325%	\$	10,534	(1,466)	-12%
Travel - Out of Town	\$	7,500	24,807	331%	\$	7,452	(48)	-1%
Staff Training	\$	5,500	9,526	173%	\$	5,500	-	0%
		25,000	73,287	293%		23,486	(1,514)	-6%
Professional								
Attorney	\$	20,000	\$ 7,623	38%	\$	20,000	-	0%
Professional Services/Consult	\$	7,500	\$ 3,600	48%	\$	6,000	(1,500)	-20%
Board Support Services/Monit	\$	21,000	\$ _	0%	\$	21,000	-	0%
Payroll Services	\$	20,000	\$ 13,636	68%	\$	18,000	(2,000)	-10%
Audit	\$	25,000	\$ 14,322	57%	\$	18,500	(6,500)	-26%
M I S/Technology	\$	65,650	\$ 72,135	110%	\$	70,000	4,350	7%
		159,150	111,316	70%		153,500	(5,650)	-4%
Other		•	•			<u> </u>		
Insurance	\$	27,677	\$ 34,323	124%	\$	35,232	7,555	27%
Meeting/ Miscellaneous	\$	5,000	\$ -	0%	\$	5,000	-	0%
~		32,677	34,323	105%	•	40,232	7,555	23%
TOTAL FEC OPERATIONS	\$	1,649,574	\$ 1,402,627	85%	\$	1,383,968	\$ (277,306)	-17%

	FY- 2021				F`	Y- 2022	Variance	
	BUDGET	Projected Actual Ju 202	ıne 30,	%age of budget	Е	BUDGET	Budget 2022/21	%age
PROGRAM PAYMENTS-								
<b>Training Suppliers &amp; Train</b>	nees' Pmts							
Participant Payments	\$ 355,000	\$ 68	8,983	19%	\$	250,000	(105,000)	-30%
Training Service Provider	\$ 930,217	\$ 760	0,069	82%	\$	435,943	(494,274)	-53%
Transportation Payments	\$ 15,000	\$	3,481	23%	\$	11,250	(3,750)	-25%
SUB-TOTAL	1,300,217	83	32,532	64%		697,193	(603,024)	-46%
CORPORATION G. TOTAL	\$ 2,949,791	\$ 2,23	35,159	76%	\$	2,081,161	\$ (880,330)	-30%

# PERFORMANCE REPORT

# **EJAC WIOA REPORT CARD**

#### STATE PERFORMANCE REPORT CARD PY20 July 1, 2020 – June 30, 2021

updated 6/23/2021

	Employment Q2 Adult	Employment Q2 DW	Employment Q2 Youth	Employment Q4 Adult	Employment Q4 DW	Employment Q4 Youth	Credential Adult	Credential DW	Credential Youth	Skill Gains Adult	Skill Gains DW
All Location	101.8%	95.2%	104.3%	105.4%	107.2%	108.7%	102.4%	112.2%	92.0%	121.8%	111.9%
01-Northwest Region	103.8%	112.6%	120.0%	108.7%	116.9%	98.0%	105.5%	96.0%	76.1%	125.1%	144.5%
02-Northeast Region	111.6%	116.9%	95.5%	113.7%	151.5%	120.4%	95.9%	104.8%	109.4%	123.1%	129.4%
03-Kansas City & Vicinity	129.5%	131.9%	117.7%	122.3%	121.6%	113.3%	107.1%	101.2%	107.2%	140.4%	118.1%
04-West Central Region	115.0%	121.2%	113.4%	115.9%	112.2%	117.6%	102.6%	91.6%	99.1%	106.1%	129.0%
06-St. Louis City	94.0%	92.6%	110.3%	88.7%	133.3%	144.1%	90.2%	0.0%	53.3%	131.6%	238.1%
07-Southwest Region	110.4%	113.6%	125.1%	110.9%	132.9%	107.5%	108.7%	133.3%	110.2%	120.2%	123.7%
08-Ozark Region	95.3%	115.2%	111.1%	98.8%	95.4%	109.3%	91.2%	112.8%	91.4%	80.3%	169.5%
09-Central Region	106.2%	83.7%	101.9%	89.7%	99.2%	116.0%	100.8%	119.0%	95.5%	110.5%	95.0%
10-South Central Region	105.8%	115.4%	99.4%	104.7%	107.3%	120.3%	102.0%	102.8%	92.0%	97.8%	117.4%
11-Southeast Region	101.2%	118.2%	109.1%	112.7%	119.9%	116.5%	94.9%	100.6%	96.7%	131.6%	153.5%
12-East Jackson County	121.7%	109.6%	108.1%	126.4%	124.9%	105.9%	121.9%	142.3%	101.6%	134.8%	107.7%
13-St. Louis County	99.2%	109.0%	103.1%	102.1%	86.6%	100.6%	97.1%	103.9%	102.3%	68.4%	108.0%
14-St. Charles County	92.5%	77.6%	88.9%	115.1%	113.8%	86.3%	69.4%	99.2%	98.2%	78.4%	104.3%
15-Jefferson/Franklin Consortium	102.4%	84.2%	124.5%	101.5%	120.7%	108.2%	88.9%	103.1%	102.3%	118.9%	157.7%

#### **SPECIAL PROJECTS**

- 1) SECURED THROUGH COMPETITIVE APPLICATION
- 2) SECURED THROUGH PRIVATE DONORS

#### TRAINING AND EMPLOYMENT SERVICES SPECIAL PROJECTS

Missouri Work Assistance - TANF				
October 1, 2020 - September 30, 2021	GOAL	ACTUAL	VARIANCE	Percent of Goal
Enrolled in Training (COT/OJT/Subsidized Paid Employment)	35	6	-29	17%
Total Employed	19	1	-18	5%
HPOG Dual Enrollments	12	1	-11	8%
Average Wage		\$13.18		
SNAP (SKILL-UP TRAINING)				
October 1, 2020 - June 30,2021	GOAL	ACTUAL	VARIANCE	Percent of Goal
October 1, 2020 - June 30,2021 Enrolled in Training	<b>GOAL</b> 8	<b>ACTUAL</b> 19	VARIANCE 11	Percent of Goal
Enrolled in Training	8	19	11	238%
Enrolled in Training Enrolled in Internship/Work Experience/OJT	8 2	19 <b>1</b>	11 1	238% 50%
Enrolled in Training Enrolled in Internship/Work Experience/OJT Training Completed	8 2 6	19 <b>1</b> 13	11 1 7	238% 50% 217%

#### TRAINING AND EMPLOYMENT SERVICES SPECIAL PROJECTS

Health Profession Opportunity Grant Healthcare Trainings				
September 30, 2020 - September 29, 2021	GOAL	ACTUAL	VARIANCE	Percent of Goal
Total # to be enrolled in HITE Overall	39	25	-14	64%
TANF recipients enrolled	11	12	1	109%
Begin basic skills education	4	4	0	100%
Complete basic skills education	3	3	0	100%
Begin any healthcare occupational training	22	28	6	127%
Complete any healthcare occupational training	34	9	-25	26%
Obtain employment in a healthcare occupation	49	6	-43	12%
Average Wage at Placement		\$18.62		
Maximum Wage		\$22.00		
Minimum Wage		\$11.00		

#### TRAINING AND EMPLOYMENT SERVICES SPECIAL PROJECTS

TECH HIRE Training Advanced Manufacturing, Healthcare, Information Technology and Financial Services								
July 1, 2016 - June 30, 2021	GOAL	ACTUAL	VARIANCE	Percent of Goal				
Enrolled in Training Classroom Training, OJT or Apprenticeship	100	199	99	199%				
Participants completing Education/Training and OJT	100	160	60	160%				
Participants who completed education and training and receive a degree or credential	100	100	0	100%				
Number of Unemployed Participants who obtain employment	152	267	115	176%				
Enrolled in Training: Incumbent Workers		12						
Incumbent Workers that Advanced into New Position	10	9	1	90%				
Median Wage	\$14.50	\$15.00	\$1.00	103%				
Average Wage at Placement		\$16.53						
Maximum Wage		\$60.00						
Minimum Wage		\$8.50						

#### TRAINING AND EMPLOYMENT SERVICES SPECIAL PROJECTS

AMERICA'S PROMISE - Training Advanced Manufacturing, Healthcare, Information Technology and Financial Services							
January 1, 2017 - JUNE 30, 2021	GOAL	ACTUAL	VARIANCE	Percent of Goal			
Total Participants Served	56	79	23	141%			
Total Participants Enrolled in Education/Training Activities	50	72	22	144%			
Total Participants Completing Education/Training Activities	37	32	5	86%			
Total Participants Who Complete Education/Training Activities AND	37		5	86%			
Receive a Degree or Other Credential		32					
Non Incumbent Unsub Placements	34	39	5	115%			
Total Number of Incumbent Workers that Advanced into a New Position	11	10	1	91%			
Median Earnings	\$15.00	\$17.35	\$2.35	116%			
Average		\$21.06					
Maximum Wage		\$44.00					
Minimum Wage		\$11.75					

#### TRAINING AND EMPLOYMENT SERVICES SPECIAL PROJECTS

EJAC NEG - COVID Recovery				
April 1, 2020 - June 30, 2022	GOAL	ACTUAL	VARIANCE	Percent of Goal
Enrolled	9	6	-3	67%
Classroom Training	9	4	-5	44%
Disaster Relief Employment	9	2	-7	22%
Credential Received	5	2	-3	40%
Employed	6	2	-4	33%
Median Wage	\$11.40	\$13.50	\$2.10	
JOB LEAGUE (AGES 14-24)				
July 1, 2020 - June 30, 2021	GOAL	ACTUAL	VARIANCE	
Enrolled		14		
Work Experience	27	9	26	

# PRESIDENT'S REPORT

# RECOMMENDATION OF ONE STOP OPERATORS CONTRACT



Date: July 14, 2021

To: Eastern Jackson County Workforce Development Board

Through Clyde McQueen, President/CEO

From: LaCherl Rainey, Sr. Director Career Services, James Bryant, Director

Career Services, Sandi Lemka, Director Career Services and Andrea Robins Sr. Director Planning, Compliance and Management Systems

Subject: Evaluation and Recommendation for One Stop Operator

The Request for Proposal (RFP) for One-Stop Operator was issued April 1, 2021, using the Public Notice process. The pre-bid conference was held April 8, 2021 and all proposals were due by April 23, 2021. There were no proposals submitted. The RFP was issued again on May 11, 2021, using the Public Notice process, and emailed to five organizations. The deadline for submission was June 1, 2021. One service provider was present at the pre-bid conference, with one proposal received by the June 1, 2021 deadline. The responding bidder was UAW-Labor Employment and Training Corporation.

The Review Committee has reviewed the proposal submitted by the bidder. After evaluating the submitted bid, the Review Committee recommends that UAW–Labor Employment and Training Corporation be awarded a one-year contract with the option to renew for up to three years to provide One-Stop Operator Services to the Full Employment Council/American Job Center. UAW has provided One-Stop Operator services to FEC for four years and has successfully delivered all prior services.

The Review Committee determined that UAW-Labor Employment and Training Corporation (LETC) was an appropriate selection. This recommendation was based on experience, performance and the proposed scope of work. Their past performance has been demonstrated in the Kansas City and Vicinity Region, The KCV Workforce Board has been a consistent leader in performance, consistently ranking first and not less than second in performance over the past four years with the assistance of UAW as the One Stop Operator.



#### **Memorandum**

Date: July 14, 2021

To: Clyde McQueen President/CEO

Re: Evaluation and Recommendation

For EJAC One Stop Operator

From: Richard Salazar, Sr. Director Career Services LaCherl Rainey, Sr. Director Career

Services, James Bryant, Director Career Services, Sandi Lemka, Director Career Services and Andrea Robins Sr. Director Planning, Compliance and Management

Systems

The evaluation team has met to review proposals made in response to the One Stop Operator RFP. The evaluation team consisted of Richard Salazar, James Bryant, LaCherl Rainey, Sandi Lemka with Andrea Robins serving as the Chair of the Evaluation Committee.

Formal notification for Request for Proposals (RFPs) was initially sent out on April 1, 2021 using the Public Notice process. The RFPs were posted on the EJAC Board website, and advertised in the Kansas City Call, Kansas City Star, KC Hispanic News, KC Globe and Dos Mundos. All proposals were due by April 23, 2021. No proposals were received at that time. The RFP was reissued on May 11, 2021, with proposals due by June 1, 2021 at 5:00 PM. One Service Provider was present at the rescheduled pre-bid conference and one proposal was received from UAW-Labor Employment and Training Corporation by the June 1, 2021 deadline.

The committee reviewed each proposal and rated it according to criteria set out in the RFP. The proposal was discussed collectively by the committee and recommendations were made regarding the disposition and/or further consideration of the proposal:

One Stop Operator	No. of Proposals	Dollar Amount	Recommended Service Provider  Experience conducting client interviews assessing customers to			
UAW-Labor Employment and Training Corporation.	1	\$ 50,000	Experience conducting client interviews assessing customers to make referrals to appropriate services.  Will complete triage assessment and refer to appropriate One Stop Partners in the Career Center.  Has demonstrated performance in the Kansas City and Vicinity Region. The KCV Workforce Board has been a consistent leader in performance, consistently ranking first and not less than second in performance over the past four years with the assistance of UAW as the One Stop Operator.			

One-Stop Operator Rating Summary								
Proposals	Cost for Services	Sandi Lemka	Richard Salazar	James Bryant	Andrea Robins	LaCherl Rainey	Score	
UAW-Labor Employment and Training Corporation (EJAC)	1 One-Stop Operators Northland Career Center and Central City Career Center. Cost to include Staff Salary, Staff Fringe Benefits, Staff Travel, payroll services, liability insurance and other office expenses and indirect cost. Total Cost \$50,000.00	100	90	86	97	91	464	

## EASTERN JACKSON COUNTY STRATEGIC WORKFORCE ECOSYSTEM

#### **Eastern Jackson County Workforce Ecosystem**

#### A) SKILL FOUNDATION/EDUCATION/CAREER DEVELOPMENT **CONTINUUM**

KANSAS CITY & VICINITY LEASTERN JACKSON COUNTY WORKFORCE DEVELOPMENT BOARD | WORKFORCE DEVELOPMENT BOARD







Pre K

3-5 years of age

#### Objective

Develop foundation for social. emotional and kindergarten readiness

#### Parent Activities

Basic foundation of parent engagement and transition to school

#### Objective

Develop foundation for basic literacy and numeracy skills

#### Student Activities

1) STEAM education & reading

#### **Parent Activities**

- 1) Monitor & support student's educational development
- 2) Establish healthy eating and physical activity habits
- 3) Basic foundation of parent engagement and transition to School

#### **GUIDING PRINCIPLES**

Early Start is a Better Start: Developing foundational skills for the future (life-long learning)

Accessibility: Getting to and from education/skills training and work

Affordability: No-cost/low-cost; education/skills training; and credential acquisition

Family Support: Child care, work/training supplies, emergency support access

Accelerated Educational Track Calendar: Just-in-time calendar through classroom training, work-based learning, concurrent vs. sequential training

Financial Literacy: Good financial compentency to increase financial solvency without extreme debt reliance.

MIDDLE SCHOOL Grades 6, 7, 8

#### Objectives

Students - Develop social workplace skills & begin career exploration

Parents - Learn about 21st century career pathways

#### **Student Activities**

- 1) Communication
- 2) Team work
- 3) Problem solving
- 4) Conflict resolution
- 5) Exposure to career pathways
- 6) Career exploration
- 7) Financial Literacy
- 8) Applied Learning

#### Financial/Family/Parental **Activities**

Learn about career pathways in high growth industries - Advanced Manufacturing, IT. Healthcare/Biosciences. Architecture/Engineering. Warehouse/Logistics, Construction, Transportation

#### School Staff/Faculty **Activities**

- 1) Provide Labor Market Information
- 2) Facilitate industry expert Presentations

#### HIGH SCHOOL

Grades 9, 10, 11, 12

#### Objectives

- 1) Acquire dual credit industry certifications 2) Integrate workplace skills into classroom
- 3) Integrate high school curriculum with vocational education
- 4) Integrate work experience /iob shadowing with curriculum content

#### Student Activities

- 1) Communication
- 2) Team work
- 3) Problem solving
- 4) Conflict resolution
- 5) Exposure to career pathways
- 6) Career exploration
- 7) Financial Literacy
- 8) Dual credit enrollment
- 9) Paid work experience (internships)
- 10) Interact with industry experts

#### **Parent Activities**

# Objective

Target dislocated, unemployed or underemployed workers who need "up-skilling" or new credentials to sustain,

CAREER

Increased earning power

through training, career

placement, and lifelong

learning.

pathway development, job

1) Conduct career assessments using career ready certifications and industry advised certifications that utilize a combination of work-based learning,

**POST-SECONDARY** 

**EDUCATION** 

6 month, 1 year, 2 year or 4 year time

career certifications that may consist of a Objectives

1) Engage students concurrently in

frame for degree or certification

classroom training and work-based

learning - internships, job shadowing

2) Student exposure to combined

& work study programs

**Student Activities** 

5) Exposure to career pathways

8) Gain career certifications in 1 vr or less

9) Gain career certs, in 2 vrs or less

10) Gain career degrees through 4 yr

1) Communication

3) Problem solving

4) Conflict resolution

6) Career exploration

7) Financial Literacy

2) Team work

**Objectives** 

POST-SECONDARY CAREER CHANGE MANAGEMENT 4) Identification of career pathways distributed through incumbent worker dislocated worker populations for career

5) Promote life-long learning through continuous education and training from youth and throughout adulthood.

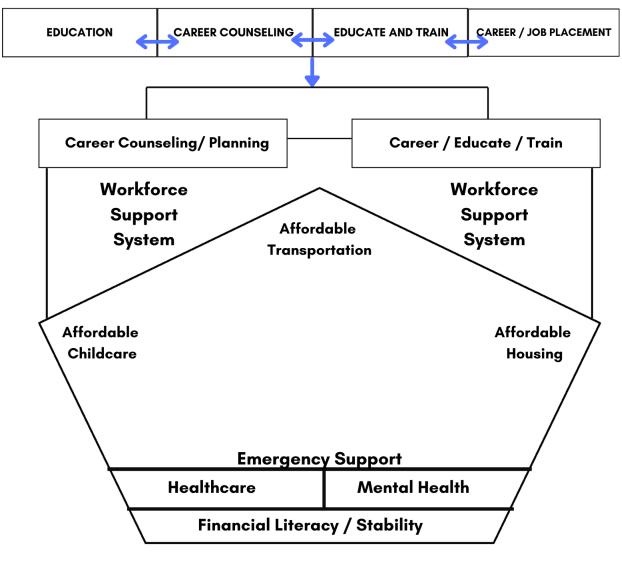
7.2021

07/27/18



#### B) Workforce Development System of Support

Eastern Jackson County Workforce Development Board Full Employment Council Managing Entity/Fiscal Agent



#### **Guiding Principles**

- 1. Reduce Redundancy of Application Process
- 2. Decrease the Social Benefit Cliff
- 3. Increase Onsite Application for Multiple Programs
- 4. Real-Time/Just-in-Time Training/Not Necessarily Tied to a Semester Timetable, but is industry informed
- 5. Accessibility/Affordability of Training & Education Offerings (Coursework must be industry informed & reviewed)
- 6. Increase Job Retention
- 7. Facilitate Career Development
- 8. Reduce Family Debt and Increase Financial Solvency
- Promote shorter training courses available through Pell Grant and Career Technical Education to reduce financial strain on low/moderate income families
- 10. Promote Skill Up for low income/incumbent workers
- 11. Promote A+ Schools to low income students and families

7.2021

### YEAR-END HIGHLIGHTS



# CLARISSA KIRK Completed CNA Program

"I had a few challenges, but I overcome them, with all those supports that I had behind me. If it wasn't for that support and that love, and that encouragement, I honestly don't know where I would be right now. And with the help of FEC...life is good."

# KELLIE ALLEN Completed CDL program

Kellie had one goal when she came to the FEC - to leave with an actual career. She is now a driver for Schneider Transportation.



# MONICA GOODYEAR Completed IT training

"I learned more than just technology. I learned a lot of life skills, too. It's been life changing."



#### From Homeless to Hired: Jeffery's Story



Jeffery Kreisel (left) with instructor Doran Clevenger





According to the U.S. Bureau of Labor Statistics (BLS), the job market for forklift drivers will continue to grow into the next decade. A recent job market study indicated 3-4% job growth for forklift drivers through 2024, which is about on pace with other manufacturing related employees.

Hard work, commitment to self, and skills training took FEC member Jeffery Kreisel out of the shelter and into a management position.

Jeffery Kreisel lived at the City Union Mission Christian Life Center, a local shelter for the homeless in the Kansas City area. Last June, he toured the Warehouseman Training Inc. facility, and decided to invest the time and effort in training.

Since finances were a challenge, Jeffery enrolled as a member of the Full Employment Council, where he received financial aid and supportive services as he participated in the TechHire program, allowing him to enroll in Warehouseman Training Inc.

Through the program, Jeffery earned his Certified Warehouseman and Material Handler Certification, OSHA PIT Safety Certification, Operator's License on Classes I, II and III, as well as his OSHA 10 Hour Safety Course.

"Jeffery has an excellent attitude. He is respectful, hardworking, and follows instructions well. He was early every day. Jeffery fully participated in the class and had good input. He was always ready for the morning review and could answer most questions put to him," said instructor Doran Clevenger.

Upon completion of his training, Jeffery went to work through Express Employment at the Smithfield Foods, Kansas City Sausage Company. He began driving a forklift for them, making \$15 an hour. Before too long, he put in his application for the second shift lead position.

Now, Jeffery makes \$18.50 an hour, and has left the homeless shelter behind. He now lives on his own, working a job he enjoys.

# **Snapit** O

Founded in 2015
Preparing Kansas City talent
for in-demand Tech Positions
in the region

Shark Tank interviews for recently trained Java Script participants, who utilized KC Pre-Apprenticeship grant





# INTERNATIONAL PAPER

Multi-year partnership Several Programs utilized, including TECH HIRE, America's Promise, Skill up, WIOA Adult and DLW.

Current hiring activity, with goal to on-board 60 by early fall 2021



### GRAINGER

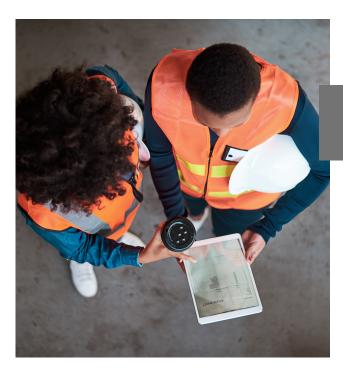
Long-term partner
Active hiring events using virtual capabilities over the past year

# Sysco<sup>®</sup>

Active hiring during the past year

CDL positions filled to keep trucks on the road and kitchens stocked





# Johnson Controls

Consistent partnership over the past 4 years

Building innovations with a strong workforce to ensure on-time delivery